

MINUTES OF SOUTH WILLINGAM
PARISH COUNCIL MEETING THURSDAY 9 MAY 2013

Present:

Councillor Cutts Chair

Councillor Doughty

Councillor Edmundson

Councillor Harris

Councillor Hart

Councillor Nutten

1 Apologies for absence:

Apologies were received from Councillor Harrison.

2 Declarations of interest in any items on this Agenda:

There were none.

3 Election of Chair:

Councillor Cutts agreed to take the Chair for a further year. Proposed: Councillor Doughty, seconded: Councillor Harris.

4 Chair's Declaration of Acceptance of Office:

Councillor Cutts signed the Declaration as required.

5 Election of Vice-Chair:

Councillor Nutten agreed to be Vice-Chair. Proposed: Councillor Edmundson, seconded Councillor Doughty.

6 Vice-Chair's Declaration of Acceptance of Office:

Councillor Nutten signed the Declaration as required.

7 To agree the Minutes of the Meeting held on 14 March 2013:

The minutes were agreed and signed by the Chairman.

8 Matters arising from the above Minutes:

There were no matters arising.

9 Confirmation of members' interests and declaration of any changes:

A form for completion would be delivered to Councillor Harrison by Councillor Hart.

10 Finance:

The Review of Financial Proceedings and Control was accepted.

The Review of Risk Management was accepted.

Councillors were able to view the financial statement and bank statement for the financial year ended 31/3/13 and the financial statement and bank statement for May 2013.

The Annual Return 2012/13 Statement of Account was agreed.

The Annual Return 2012/13 Governance Statement was agreed and completed.

The year-end accounts had been audited by Paul Fuller. **Action: Clerk to display the notice of accounts.**

Councillors signed cheques for the insurance renewal, the parish hall donation and the LIVES donation as agreed in the budget. The payment to the Church (also agreed in the budget) would be made when the correct payee was ascertained. **Action: Chair to obtain name of payee; Clerk to send other payments.**

Village newsletter: There was some doubt as to whether the newsletter would be continued as the printing would have to be outsourced. Paul Fuller was in the process in obtaining quotations and further information would hopefully be available for the next Parish Council meeting.

Review of cheque signatories: Councillors present signed the form and Councillor Hart agreed to deliver the form to Councillor Harrison. **Action: On completion of the form, Councillor Hart and Councillor Nutten would need to take proofs of identity to the HSBC bank in Louth.**

11 Footpaths:

Councillor Cutts had received copies of the evidence forms from LCC. No further information had been received from Councillor Marfleet. It was thought that Councillor Marfleet would probably support permissive access status for the paths, but this was not supported by the Parish Council as it would not be permanent and could be rescinded. **Action: Councillor Doughty to pass forms to Pam and Ken Webb. Councillor Cutts to contact Councillor Marfleet again.**

12 Planning:

Notification that approval for the creation of a new channel to the River Bain to bypass the existing mill at Welsdale Road, Donington on Bain had been received.

13 Best Kept Village Competition:

It was agreed that it was too late to consider entry for this year. **Action: Councillor Hart to look at the information received with a view to considering entry next year. To be an agenda item for the January 2014 meeting.**

14 Correspondence Received:

ELDC letter re commemoration of fallen members of the Armed Forces: noted.

ELDC Scrutiny review: noted.

Lincoln and Lindsey Blind Society: noted.

Lincolnshire Wolds Survey: **Action: Councillor Doughty to complete and return survey.**

15 Items for the next Agenda:

Parking; village website; village newsletter; grasscutting and verges; standing orders

16 Date of next meeting: Thursday 11 July 2013 at 7.50 pm

Meeting closed at 9.07 pm.

Signed:

Chairman

Date: