

D R A F T

MINUTES OF SOUTH WILLINGAM

PARISH COUNCIL MEETING THURSDAY 12 MAY 2016

Present:

Councillor D Challender

Councillor P Cutts (Vice-Chairman)

Councillor M Edmundson

Councillor P Elliott (Chairman)

Councillor N Harris

Councillor R Fry (ELDC)

1 Apologies for absence:

There were no apologies.

2 Declarations of interest in any items on this Agenda:

There were no declarations of interest

3 Election of Chairman 2016/17:

Councillor Elliott agreed to undertake the role of Chairman. Proposed Councillor Cutts; Seconded: Councillor Challender.

4 To receive the Chairman's Declaration of Office:

The declaration was completed and signed by the Chair and the Clerk.

5 Election of Vice-Chairman 2016/17

Councillor Cutts agreed to undertake the role of Vice-Chairman. Proposed: Councillor Edmundson; Seconded: Councillor Harris.

6 To receive the Vice-Chairman's Declaration of Office:

The declaration was completed and signed by the Vice-Chairman and the Clerk.

7 Vacancies following the resignations of Councillors Nutten and Spencer:

ELDC had been notified of the two vacancies and if an election was not required these could be filled by co-option. **Action: Councillors to contact residents; Clerk to put a notice in the bus shelter.**

8 To agree the Minutes of the Meeting held on 10 March 2016:

The Minutes were agreed as a correct record and signed by the Chairman.

9 Matters arising from the Minutes:

Thanks were expressed to Paul Fuller for once again completing the Parish Council Internal Audit.

Broadband: It was noted that there was still a mixed level of reception in the village; generally speed had not improved. South Willingham had not been included in Phase 2 and the earliest date for any progress could be as late as 2017. **Action: Speeds for individual properties to be recorded and mapped.**

10 Financial Matters:

Councillors were able to view the final bank and budget statements for the year.

Annual Return 2015/16 Statement of Account and Annual Governance Statement: Paul Fuller had completed the Internal Audit. The forms had been completed by the Clerk and were signed by the Chair. **Action: The Clerk would submit the forms to the Auditors, Grant Thornton in due course and arrange for the relevant notices to be displayed.**

Cheques for the following payments (as agreed in the budget) were signed by Councillors:

Insurance: £150.78; Parish Hall donation: £50.00; Churchyard Maintenance: £50.00; LIVES donation: £50.00; contribution to Village Website: £52.96.

11 To note content of letters from ELDC regarding Footway Lighting and Funding of Parish Council Elections:

The Clerk had circulated these letters to Councillors prior to the meeting, the contents were noted and no further action was required.

12 To note content of letter from Planning Inspectorate re footpath:

This had also been circulated prior to the meeting. A second letter had been received from Lincolnshire County Council indicating that it had withdrawn its support for the remaining disputed footpaths. **Action: Clerk to draft a letter to LCC indicating that the Parish Council was no longer pursuing these applications.**

13 Feedback on Village Tidy Up:

Councillor Harris reported that the Village Tidy Up had again been well supported and approximately 15 bags of rubbish had been collected.

14 Best Kept Village Competition:

Councillor Challenger had received a poster which would be put up on the notice board in the bus shelter. Judging would commence from 28 May onwards. Feedback from last year's entry had indicated that branches that were obscuring road signs needed trimming and the signs needed cleaning. An email had been received from Maureen Ferguson who had cleaned the telephone box and contacted BT regarding its repainting. Maureen had also contacted Royal Mail regarding repainting the letter box. **Action: Clerk to thank Maureen on behalf of the Parish Council.**

15 Progress on Village Improvements:

Councillor Challenger was investigating the cost of suitable shrubs for the areas already identified.

16 Progress on Social Area:

No further progress at present; to be included on the next Agenda.

17 Planning Matters:

The amended application for Church Farm and been submitted and approved by ELDC.

An application had been received from Mr S Cooney, Oakfield, Barkwith Road to raise the crown of the sycamore to 5m above ground level. The Parish Council would not be submitting any comments.

18 Correspondence: None

19 Items for the next Agenda:

Councillor Roles and Responsibilities; Best Kept Village; Broadband; Village Improvements; Social Area

20 Date of Next Meeting: Thursday 14 July 2016 at 7.50 pm.

Meeting closed at 9.05 pm.

Signed:

Chairman

Date: