

D R A F T

MINUTES OF SOUTH WILLINGAM

PARISH COUNCIL MEETING THURSDAY 14 MAY 2015

Present:

Councillor D Challender

Councillor M Edmundson

Councillor P Elliott

Councillor D Nutten Vice-Chair

Councillor Spencer

Following the election on 7 May, no ballot had been required as seven candidates stood for seven vacancies on the Parish Council. Debbie Challender, Paul Cutts, Marcus Edmundson, Paul Elliott, Nikki Harris, Dave Nutten and Nigel Spencer were all elected. All Councillors present completed their Declaration of Office forms.

Action: The Clerk would send forms to Councillors Cutts and Harris.

1 Apologies for absence:

Apologies were received and accepted from Councillor Cutts through ill-health.

2 Declarations of interest in any items on this Agenda:

There were no declarations of interest

3 Election of Chair 2015/16:

Councillor Cutts had indicated that he wished to stand down as Chair. Councillor Nutten, the current Vice-Chair agreed to undertake this role. Proposed: Councillor Elliott; Seconded: Councillor Edmundson. Councillor Nutten was duly elected as Chair.

4 To receive the Chair's Declaration of Office:

The declaration was completed and signed by the Chair and the Clerk.

5 Election of Vice-Chair 2015/16

Councillor Spencer agreed to undertake the role of Vice-Chair. Proposed: Councillor Nutten; Seconded: Councillor Challender. Councillor Spencer was duly elected as Vice-Chair.

6 To receive the Vice-Chair's Declaration of Office:

The declaration was completed and signed by the Vice-Chair and the Clerk.

7 To agree the Minutes of the Meeting held on 12 March 2015:

The Minutes were agreed as a correct record and signed by the Chair.

8 Matters arising from the Minutes:

The current round of Affordable Warmth workshops had ended and would start again in the Autumn. **Action: Councillor Spencer would pursue this later in the year.**

9 Declaration of Members' Interests Forms:

The Clerk circulated the forms. **Action: All Councillors to complete the forms and return them to the Clerk.**

10 Financial Matters:

Councillors were able to view the final bank and budget statements for the year.

Annual Return 2014/15 Statement of Account and Annual Governance Statement: Paul Fuller had kindly undertaken the Internal Audit once again. The forms had been completed by the Clerk and were signed by the Chair. **Action: The Clerk would submit the forms to the Auditors, Grant Thornton in due course and arrange for the relevant notices to be displayed.**

Cheques for the following payments (as agreed in the budget) were signed by Councillors:

Insurance: £144.59; Parish Hall donation: £50.00; Churchyard Maintenance: £50.00; LIVES donation: £50.00

11 Footpaths Update:

The Clerk had received a letter from the County Council regarding the footpath between Barkwith Road and Panton Road. **Action: The Clerk would circulate a copy to each Councillor.**

12 Transparency Requirements (England) Regulations 2015/494 for Parish Councils with an annual turnover not exceeding £25,000:

The Clerk informed Councillors that with effect from 1 July 2015 all meeting documents should be published no later than one month after the meeting has taken place. **Action: The Clerk would contact Paul Ferguson regarding publishing these documents on the village website.**

13 Adoption of Telephone Kiosk:

The Clerk had received information from BT indicating that the telephone kiosk was available for adoption by the Parish Council. **Action: Councillor Challender would obtain further information for the next meeting.**

14 Broadband Update:

Councillor Spencer had received the following information by email from Stephen Brookes (Lincolnshire County Council) on 13 May:

“We are about to sign the contract with BT for Phase 2 this week and whilst they have given us details of what they plan to do, we are still not totally comfortable with their proposals and are going into a phase of discussion with them. This is complicated by the fact that we believe we will have residual funds from the main project that can be added into the mix, but at this moment, BT aren't in a position to formally agree this.

We will be looking to make more formal announcements towards the end of July.”

15 Best Kept Village Competition:

Councillor Nutten had obtained the application forms from CPRE. Councillors agreed the payment of £15.00 and a cheque was signed. **Action: Councillor Nutten would complete the forms and submit them to CPRE.** Councillor Nutten expressed concern that the vandalism to the village signs would have a detrimental effect on the judging. **Action: Councillor Spencer would see if it was possible to obtain the letters “r” and “v” which were missing from the signs.** Any information relating to the identity of the culprits would be gratefully received by the Parish Council.

16 Planning Matters:

It was noted that Egdon Resources had received temporary planning permission for the exploratory oil well at Biscathorpe.

17 Correspondence:

There was no additional correspondence.

18 Items for the next Agenda:

It was noted that Richard Fry had been elected as the District Councillor for the Binbrook Ward. **Action: The Clerk would invite Councillor Fry to the next meeting.**

Lead Roles on the Parish Council; Telephone Kiosk; Best Kept Village Competition; Footpaths; High Speed Broadband; Retirement of Long Serving Councillors

19 Date of next meeting:

Thursday 9 July 2015 at 7.50 pm.

The remaining meeting dates for the year are:

10 September and 12 November

Meeting closed at 9.00 pm.

Signed:

Chairman

Date: