

**D R A F T**

**MINUTES OF SOUTH WILLINGAM**

**PARISH COUNCIL MEETING THURSDAY 20 MARCH 2014**

**Present:**

Councillor Cutts      Chair

Councillor Doughty

Councillor Edmundson

Councillor Harris

Councillor Nutten      Vice Chair

**Public Forum:**

Paul Ferguson attended the meeting. He raised the issue of funding for the village website. The Village Hall Committee would be providing half the annual charge and he asked if the Parish Council were able to fund the remainder. It was anticipated that this would be a cost to the Parish Council of approximately £65.00 for the current year. Councillors asked about usage of the site. It was noted that it was currently viewed by outsiders rather than residents. However it would be an excellent vehicle for sharing information such as Village Hall events, village history and information from the Parish Council. Residents were able to have their own email address on the site for example first [name.surname@south-willingham.org](mailto:name.surname@south-willingham.org). Proposed to accept: Councillor Cutts, seconded Councillor Doughty. All were in favour. **ACTION: Clerk to contact Paul Ferguson to confirm agreement; also to supply Parish Council minutes in draft form for inclusion on the site.**

**1      Apologies for absence:**

There were no apologies.

**2      Declarations of interest in any items on this Agenda:**

Councillor Nutten declared an interest in Item 7: Planning.

**3      To agree the Minutes of the Meeting held on 9 January 2014:**

The minutes were agreed and signed by the Chairman.

**4      Matters Arising from the Minutes:**

The letter to local farmers re bird scarers had been sent out.

## **5 Financial Matters:**

Councillors were able to view the financial statement and the bank statement.

It was noted that Councillors Cutts, Edmundson and Harris were registered signatories with HSBC.

Appointment of internal auditor: It was agreed to ask Paul Fuller if he would be prepared to undertake this. **ACTION:** Councillor Cutts to speak to Paul.

Village website: As discussed under Residents' Forum. **ACTION:** Clerk to contact Paul Ferguson regarding payment.

Clerk's expenses: The Clerk presented her expenses: £13.69 to cover postage and printer toner. It was agreed that this should be paid.

Village Newsletter: £50.00 contribution had been budgeted for the current financial year. A cheque payable to South Willingham News was presented to Councillor Doughty for this purpose.

The Clerk had received the Annual Return from Grant Thornton. **ACTION:** Clerk to complete the return and arrange for internal audit.

## **6 Co-options to the Parish Council for two vacancies:**

Confirmation had been received from ELDC that an election was not required. Councillors were asked to seek nominations for the vacancies. **ACTION:** Clerk to put poster in the Bus Shelter and ask Paul Ferguson to put the notice on the village website.

## **7 Planning:**

Councillor Nutten had declared an interest as he had applied for Planning Permission to erect solar panels and remove a Manna Ash tree. Councillors discussed the applications and supported the application for the panels. It was agreed that the Manna Ash tree should be replaced by a smaller tree. **Action:** Councillor Cutts to respond to ELDC regarding the solar panels. Clerk to respond to ELDC regarding the tree works.

It was also noted that planning permission had been granted for the erection of a balcony at 2 Mill Cottages for Mr J Rouston.

## **8 Lack of Progress on Replacement of Village Signs:**

A response had been received from Doug Girling at ELDC to the effect that the signs had been ordered but they were currently not in a position to confirm a date. **Action:** Councillor Cutts to contact Councillor Marfleet at LCC and Councillor Simpson at ELDC with photographs of the signs.

## **9 Best Kept Village 2014:**

Councillors discussed whether to proceed with entering the competition. It was agreed not to enter this year but to review in 2015.

## **10 Village Tidy Up:**

Fewer residents had helped this year; this was thought to be partly due to the lack of publicity. It was noted that several residents picked up litter on a regular basis. The Chairman thanked Councillor Harris for organising this event.

## **11 Cleaning and Re-staining of the Bus Shelter:**

Several residents had commented on the poor state of the bus shelter which needs stripping and re-staining. **Action:** Clerk to produce notice to be placed in the bus shelter and on the website asking for quotes to undertake this work.

## **12 Correspondence:**

LCC Good Citizens Award – poster on notice board

LCC 4 all Service – poster on notice board

LCC – Changes to Library Provision – it was noted that the mobile library would continue to visit South Willingham once a month. Details of timings would be sent out by LCC in due course.

Community Spirit Magazine – request for donation

Lincoln and Lindsey Blind Society – request for donation

ELDC CAB – request for donation

## **13 Items for the Next Agenda:**

Bus shelter refurbishment; co-options to Parish Council vacancies; update on village signs; hedge trimmings not being removed from footpaths.

**14 Date of Next Meeting: 8 May 2014** (Annual Parish Meeting at 7.30 pm followed by Annual Parish Council Meeting at 8.00 pm)

Meeting closed at 9.05 pm

Signed:

Chairman

Date: