

**D R A F T**  
**MINUTES OF SOUTH WILLINGAM**  
**PARISH COUNCIL MEETING THURSDAY 18 SEPTEMBER 2014**

**Present:**

Councillor Cutts      Chair

Councillor Edmundson

Councillor Harris

Councillor Nutten    Vice Chair

Councillor Spencer

**1      Apologies for absence:**

Apologies were received and accepted from Councillor M Doughty.

**2      Declarations of interest in any items on this Agenda:**

There were no declarations of interest.

**3      To agree the Minutes of the Meeting held on 10 July 2014:**

The Minutes were agreed and signed by the Chair of the meeting.

**4      Matters arising from the Minutes:**

There were no matters arising from the Minutes.

**5      Financial Matters:**

The Clerk reported that the Audited Accounts had been received from Grant Thornton. Councillors were able to view the latest bank and budget statements. The Clerk informed Councillors that the narrative regarding Section 137 on the previous statement was for information only.

**6      Co-options to the Parish Council Vacancy:**

Councillors were pleased to welcome Nigel Spencer, who had previously served both as a Councillor and Clerk, back to the Parish Council. A possible candidate for the remaining vacancy had been identified and would be approached in due course.

## **7 Footpaths Update:**

Councillor Cutts reported that at a recent meeting Lincolnshire County Council had not been convinced by the strength of the case for any of the footpaths, and had withdrawn support for the footpath to Benniworth. The Parish Council was still keen to pursue this issue and would wait for LCC's decision on the remaining three footpaths. **Action: Councillor Cutts would seek advice from the Footpaths Association.**

## **8 Planning Matters:**

Removal of Common Beech, Woodbine Cottage. Approval for this work had been received from ELDC.

## **9 Refurbishment of Bus Shelter: Progress**

The work had now been completed and Councillors approved payment of £331.93. Several positive comments had been received from residents who were pleased with the improved appearance of the shelter. It was pointed out that during the Autumn the shelter can become littered with leaves and it would be appreciated by all if any residents who had a few minutes to spare could sweep it out.

## **10 Lead Roles:**

These were discussed and agreed as follows:

|   |                      |
|---|----------------------|
| Representative on external events       | Chair                |
| Legal issues/Codes of Practice          | Chair                |
| Agendas and Minutes/Meetings            | Clerk                |
| Correspondence receipt and distribution | Clerk                |
| Highways, Access and Footpaths          | Councillor Doughty   |
| Annual Village Tidy Up                  | Councillor Harris    |
| Tree Warden                             | Margie Holden        |
| Finances and Budget                     | Clerk                |
| Assets (Bus Shelter/Village Seat)       | Councillor Edmundson |
| Planning Applications                   | Councillor Nutten    |
| Neighbourhood Watch/Police Liaison      |                      |
| Elections/Appointments                  | Clerk                |
| Community Grants                        | Councillor Spencer   |

**Action: Councillor Cutts to contact Claire Harrison regarding Neighbourhood Watch.**

## **11 Review of Standing Orders:**

The Clerk reported that as a result of "The Openness of Local Government Bodies Regulations 2014 No 2095" it was necessary to remove the paragraph in the

Council's Standing Orders that prohibited the recording of meetings. **Action: The Clerk would amend the Standing Orders and circulate to Councillors.**

**12 Correspondence: Review of Polling Districts and Polling Places**

Councillors were informed that ELDC had undertaken the regular review of polling places and no changes would be made.

**13 Items for the Next Agenda:**

To set the budget and precept for 2015/16; Superfast Broadband.

**14 Date of Next Meeting: 13 November 2014 at 7.50 pm.**

Meeting closed at 8.45 pm

Signed:

Chairman

Date: