

DRAFT MINUTES
SOUTH WILLINGAM PARISH COUNCIL MEETING
WEDNESDAY 19 JULY 2017

Present:

Councillor M Edmundson

Councillor P Elliott (Chair)

Clerk: Councillor S Asquith

Residents' Forum

Mark and Mary De Ath attended to raise an issue regarding the possible felling of trees along Donington Road. Mrs De Ath had overheard a conversation in the lane at the end of his driveway between Christopher Heneage and the ELDC tree officer, Richard Littlewood. The Council had requested ditch clearance to prevent flooding and Mr Heneage seemed to be suggesting that tree growth was the problem for the size of machine that they would like to use and proposed the removal of trees along the Donington Road up to the Caistor High Street. Twenty to twenty-five meters between remaining trees was mentioned. A firewood contractor was in attendance. Mr and Mrs De Ath thought that this suggested wholesale removal of trees would be to the detriment of the natural environment for villagers. They thought that the work would be starting end of September/beginning of October. Cllr Elliott said that this item seemed to cover two issues: dyke clearance and removal of trees, which may or may not be interconnected. He thanked the De Ath's for raising the issue and said that the Parish Council would discuss it during their subsequent meeting.

1 Apologies for absence:

Councillor D Challenger owing to work issues.

Councillor P Cutts owing to work issues.

2 Declarations of interest in any items on this Agenda:

There were no declarations of interest.

3 To agree the Minutes of the Meeting held on 10th May 2017:

The Minutes were agreed as a correct record and signed by the Chairman.

4 Matters arising from the Minutes held on 10th May 2017:

Matters Arising, point 7: Cllr Asquith had informed ELDC of the vacancies pertaining at the time of the previous meeting and had advertised for interest to join the Council via a notice in the bus shelter. Cllr Elliott said that ex-Cllr Spencer had not given a reason for his resignation. Ex-Cllr Spencer had been vice-chair. **Action: Cllr**

Asquith was to check whether there was a requirement for SWPC to have a vice-chair and this item was to be on the next agenda.

Matters Arising, point 9/14: It was agreed that the LIVES recruitment talk should be held after the school holidays in early September. **Action: Cllr Asquith to arrange this with Kevin Troop.**

Matters Arising, point 9/8: Cllr Elliott had received no response from BT regarding painting the phone box prior to adoption.

Matters Arising, point 10: In the absence of Cllr Challender it was not known what Mr Charman would like to do with the expenses owed to Margaret as the previous Clerk. **Action: To carry forward to the next meeting.**

Matters Arising, points 10 vii) and viii): Cllr Asquith had obtained details of the payees for the cheques for churchyard maintenance and LIVES and both cheques were duly signed. **Action: Cllr Asquith to send both cheques.**

Matters Arising, point 11: the round-robin correspondence folder had been reinstated.

Matters Arising, point 16: Cllr Asquith had responded to the Clerk of Benniworth Parish Council offering to host joint-elections at South Willingham Parish Hall but had not heard anything further.

5 Financial Matters: Presentation of financial report and bank statement:

Cllr Elliott noticed one discrepancy in the figures on the financial report which Cllr Asquith would amend. Otherwise the financial report was agreed. **Action: Cllr Asquith to amend the budget vs actual figure.**

6. Payment of LIVES and churchyard maintenance donations:

Both cheques were signed. It was also agreed to pay the church clock donation and the cheque would be signed at the following meeting. **Action: Cllr Asquith to send the LIVES and churchyard maintenance cheques and prepare the church clock cheque for the following meeting.**

7. Risk Management:

Cllr Elliott had obtained model standing orders from the county council and had adapted them to suit SWPC. **Action: Cllr Elliott to email these to councillors for approval prior to adoption at the following meeting.**

8. Allocation of roles:

Cllr Elliott had produced a blank form for completion. However, with the limited attendance it was decided that the allocation of roles would be undertaken at the next meeting. **Action: Agenda item. Cllr Elliott was to check with Claire**

Harrison if she was still a neighbourhood watch co-ordinator and would contact Nigel Wass about the police role.

9. Village newsletter:

With the resignation of Nigel Spencer it was not known whether he wished to continue to produce the village newsletter. **Action: Cllr Elliott was to contact Nigel Spencer to ascertain whether he was to continue with the village newsletter prior to giving a donation.**

10. Planning Matters:

Cllr Asquith explained that ELDC would be emailing planning information in future rather than producing hard copy and that she would circulate this on receipt. Cllr Cutts had not circulated his response regarding Moors Lane.

Cllr Elliott had been onto the ELDC planning portal and found a proposal from Honeypot Cottage for a covered linkway to outbuildings near their back entrance. No objections were raised.

Cllr Elliott mentioned that the Environment Agency had approved the exploratory oil well at Biscathorpe but no formal correspondence had been received.

Cllr Asquith asked whether SWPC had received any correspondence regarding the proposed motorbike scrambling track at Benniworth Haven. Councillors were aware but had not formally been approached. She commented that there were bridleways nearby and that the increase in traffic would be detrimental to the environment. She understood that there were to be approx. forty events a year.

11. Correspondence:

Claire Harrison's email regarding the change of use of Moors Lane had been circulated.

Cllr Asquith had received the contact list from ELDC for highways issues. A lead councillor was yet to be appointed.

The Area of Outstanding Natural Beauty annual report was taken by Cllr Elliott and would be circulated.

It was agreed that Cllr Elliott would contact Richard Littlewood about the possible tree-felling along Donnington Road as raised by Mr and Mrs De Ath. **Action: Cllr Elliott to ascertain the situation.**

12. Items for next agenda:

Risk management (standing item)

Allocation of roles

Village newsletter

Vice-chairmanship

13. Date of Next Meeting:

Wednesday 27 September 2017

Meeting closed at 8.50 pm

Signed:

Date:

Chairman