

**DRAFT MINUTES**  
**SOUTH WILLINGAM PARISH COUNCIL MEETING**  
**THURSDAY 22 MARCH 2018**

**Present:**

Councillor D Challenger

Councillor P Elliott (Chair)

Clerk: Councillor S Asquith

**Residents' Forum**

No residents attended.

**1 Apologies for absence:**

Cllr P Cutts and Cllr M Edmundson owing to family matters.

Cllr Patricia Bradwell (ELDC).

**2 Declarations of interest in any items on this Agenda:**

There were no declarations of interest.

**3 To agree the Minutes of the Meeting held on 17 January 2018:**

The Minutes were agreed as a correct record and signed by the Chairman.

**4 Matters arising from the Minutes held on 17 January 2018:**

Cllr Asquith had delivered the cheque for Mr B Charman and received a receipt.

Cllr Elliott had completed the precept form and returned it to ELDC.

The risk assessment of the phone box was in hand and would take place on decommissioning, which was expected to be in May/June.

The Chronicle had published an article about the phone box decommissioning stating that ideas for its future use were being sought.

BT had attended to the flickering light in the phone box and it was now working.

**5 Financial matters. Presentation of financial report and bank statement:**

The current bank account and financial report were circulated and approved.

A cheque for LALC membership was signed at the meeting for the clerk to send off.

**Action: Clerk to send LALC membership cheque.**

## **6. Risk management:**

No issues were reported.

## **7. Current vacancies:**

There was no interest in the current vacancies despite some canvassing by Councillors.

The meeting discussed the possibility of establishing a council of the combined parishes of South Willingham and Hainton, who did not have their own council. It was felt that some links between the villages already existed via the Heneage Arms community pub and the broadband initiative. **Action: Cllr Asquith was asked to look into the logistics of creating a combined council.**

## **8. Tree-felling/drainage update:**

Cllr Elliott informed the meeting that all work had been completed. The meeting agreed that the tree-felling had been carried out in a satisfactory manner, however the culvert appeared to remain blocked as water was running across the road and not under it. Cllr Elliott had received correspondence from Mr Ron Granger who had provided photos of the poor drainage and in whose opinion the drainage pipes under the road were running at a quarter capacity. He also commented that piles of woodchip had been left on the verges and were blocking the gulleys and that the contractors had not left the verges in a satisfactory state. **Action: Cllr Elliott would contact Highways to alert them of the continued problem with the culvert and the state of the verges.**

## **9. Future use of the phone box**

Cllr Elliott had received suggestions from Carol Warwick and Jan Seward to site a defibrillator in the phone box. Maureen Ferguson had suggested flower planting around the box, which had been discussed at a previous parish council meeting. The meeting discussed having a defibrillator and there were views for and against. Cllr Challender recalled the village having raised money in the past for a defibrillator which had been returned to LIVES when the local first responders had left their posts. Cllr Asquith had seen a very attractive phone box in Hull containing wooden shelving with a couple of plants, some vintage books and historical pictures of the area. **Action: Cllr Elliott would contact LIVES regarding what was entailed in siting a defibrillator in the phone box.**

## **10. Village Tidy Up**

This had been postponed owing to the recent snow and had been rearranged for Sunday 25<sup>th</sup> March at 10 am.

## **11. Planning matters:**

The Clerk had received notices about the Biscathorpe explorations which had been published on the website and in the phone box as requested. A letter dated 20 March 2018 alerted the Council to a request to extend the development by three years and to site security and welfare cabins at the site. The application can be viewed at [lincolnshire.planning-register.co.uk](http://lincolnshire.planning-register.co.uk) **Action: Clerk to write to notify Lincolnshire County Council of no observations on the above.**

## **12. Correspondence:**

Email from Mr Ron Granger regarding works on Donington Road (as above).

Two Suggestions for the use of the phone box (as above).

Email from Mrs Marion Cooney to request 1. That district council workers clear the footpath surface between South Willingham and Hainton; 2. That the district council be asked to attend to the street lamps; and 3. That signs and bins be placed to encourage dog walkers to clean up after their animals as the amount of dog faeces around the village was on the increase. The meeting recalled the offer made by Cllr Bradwell regarding the clearing of footpaths at a previous meeting. It was felt that the path to Benniworth also needed attention. The meeting agreed to chase up ELDC regarding the street lighting but, as had been previously minuted, had been informed that work was being done to a particular schedule. The meeting discussed the effectiveness of bins in improving compliance from dog owners who were not picking up after their animals and the impact of red bins on the environment. It was agreed to look into costings of signage and bins.

**Action: Cllr Elliott would go back to Cllr Bradwell to request the paths to Hainton and Benniworth be cleared.**

**Action: Cllr Elliott would remind ELDC that several of the village street lamps are not working.**

**Action: Cllr Elliott would obtain costings for signage and bins for dog mess.**

Contact from Mr Dave Nutten via the village website regarding the South Willingham village signs making the suggestion that the 'please drive slowly' lettering be removed completely. This suggestion had previously been made by Mrs Maureen Ferguson. All other ideas having proved unworkable (replacement lettering, new signage etc), the meeting agreed that this was a sensible course of action but that Highways would need to be informed. **Action: Cllr Elliott would write to Highways informing them of the decision to remove the 'please drive slowly' lettering from the village signs.**

Correspondence from NALC regarding the requirement for a data protection officer. This item was to be put on the next agenda. **Action: Clerk to place DPO on next agenda.**

Correspondence from Highways advising that the implementation of the new online fault reporting system was delayed.

Email from the community engagement team regarding the community collaboration project which can be contacted via Paul Drury, Prevent Officer.  
[Paul.drury@lincolnshire.gov.uk](mailto:Paul.drury@lincolnshire.gov.uk)

Email from the App Office advertising a web or mobile phone app for the council. No use was seen for this application.

Correspondence from Lincs Rural Housing Association advertising their work.

**13. Items for next agenda:**

Risk management (standing item)  
Current vacancies  
Tree-felling/drainage update  
Ideas for use of phone box  
Data protection officer

**14. Date of Next Meeting:**

Wednesday 9<sup>th</sup> May 2018

7 pm Annual Parish Meeting

7.30 pm Parish Council Meeting

Meeting closed at 8.10 pm

Signed:

Date:

Chairman