

DRAFT MINUTES
SOUTH WILLINGAM PARISH COUNCIL MEETING
WEDNESDAY 9 MAY 2018

Present:

Councillor D Challenger

Councillor P Elliott (Chair)

Clerk: Councillor S Asquith

Residents' Forum

The Annual Parish Meeting preceded this meeting and two residents attended.

1 Apologies for absence:

Cllr P Cutts and Cllr M Edmundson owing to personal matters.

2 Declarations of interest in any items on this Agenda:

There were no declarations of interest.

3 Election of Chair 2018/19

Cllr Elliott agreed to undertake the role of Chair. Proposed: Cllr Challenger.
Seconded: Cllr Asquith

4 To receive the Chair's Declaration of Acceptance of Office

The declaration was completed and signed by the Chair and the Clerk.

5 Election of vice-Chair 2018/19

Cllr Challenger agreed to undertake the role of vice-Chair. Proposed: Cllr Elliott.
Seconded: Cllr Asquith.

6 To receive the vice-Chair's Declaration of Acceptance of Office

The declaration was completed and signed by the vice-Chair and the Clerk.

7 Vacancies

Following the Annual Parish Meeting, Mr and Mrs Ferguson had put themselves forward to fill the current two vacancies. **Action: Clerk to notify ELDC of the names of the two new councillors.**

8 To agree the Minutes of the Meeting held on 22 March 2018:

The Minutes were agreed as a correct record and signed by the Chairman.

9 Matters arising from the Minutes held on 22 March 2018:

The cheque for LALC membership had been sent.

Cllr Asquith was trying to obtain advice from LALC about how to set up a combined parish council. Cllr Cutts had emailed that he thought this would be a good idea. It was felt that Hainton would be a better fit with South Willingham than Benniworth.

Action: Cllr Asquith to pursue.

Cllr Elliott said that Highways were aware of the culvert blockage on Donington Road.

Cllr Elliott reported that the village tidy-up had gone ahead successfully.

The clerk had written to notify Lincolnshire County Council that SWPC had no observations on the extension period to the already agreed Biscathorpe explorations.

Cllr Elliott was to contact Cllr Bradwell regarding clearing of paths in both the Hainton and Benniworth directions. **Action: Cllr Elliott to pursue.**

Cllr Elliott had chased up ELDC regarding the number of street lamps that were still not working. Cllr Edmundson had emailed with reference to an article in the Daily Telegraph regarding a possible link between LED lighting and cancer. The meeting did not see this as an issue because of the limited exposure in the village.

Cllr Elliott had been quoted £500 for a single dog mess bin. This was thought to be far too expensive and the issue would not be pursued.

Cllr Elliott had written to Highways informing them of the parish council's decision to remove the 'please drive slowly' lettering from the village signs, which they had noted.

10 Financial matters.

i) Annual Return 2017/18 Annual Governance Statement

The annual return had not been completed in time for this meeting and would be presented to councillors at a further meeting shortly to be arranged.

ii) Annual Return 2017/18 Statement of Account

The completed statement of account had not been completed in time for this meeting and would be presented to councillors at a further meeting shortly to be arranged.

iii) Presentation of financial report

The financial report was circulated and approved.

iv) payment of insurance invoice £144.59

A cheque for this amount was signed, as agreed in the budget.

- v) Payment of LALC membership £81.46

A cheque for this amount had already been signed and sent, as agreed in the budget

- vi) Payment of Parish Hall donation £50

A cheque for this amount was signed, as agreed in the budget

- vii) Payment to churchyard maintenance £50

A cheque for this amount was signed, as agreed in the budget

- viii) Payment of LIVES donation £50

A cheque for this amount was signed, as agreed in the budget

- ix) Payment of contribution to village website £52.96

A cheque for this amount was signed, as agreed in the budget

- x) Payment of contribution to clock maintenance £50

11 Risk management:

The meeting noted the email from Cllr Edmundson regarding a possible link between LED lighting and cancer.

12 Tree-felling/drainage update:

The culvert draining under Donington Road was still to be cleared and the council had been informed as it is a Highways issue.

13 Future use of the phone box:

This item was raised at the Annual Parish Meeting. Further to that discussion Cllr Elliott will contact LIVES regarding what siting a defibrillator in the phone box would entail but the meeting preferred to use the phone box as a book exchange, information point and history display of the village. The parish council would consider a donation towards costs.

Action: Cllr Elliott to contact LIVES regarding a defibrillator.

Action: Cllr Challenger to speak to the history group about a possible display.

14 Data Protection Officer:

Cllr Elliott put himself forward as DPO.

15 Planning matters:

None received.

16 Correspondence:

None received.

17 Items for next agenda:

Risk management (standing item)

Drainage update

Ideas for use of phone box

Data protection officer

18 Date of Next Meeting:

Wednesday 4th July 2018 at 7 pm

Meeting closed at 8.00 pm

Signed:

Date:

Chairman