

DRAFT MINUTES
SOUTH WILLINGHAM PARISH COUNCIL MEETING
WEDNESDAY 14 NOVEMBER 2018

Present:

Cllr D Challenger

Cllr M Edmundson

Cllr P Elliott (Chair)

Cllr M Ferguson

Cllr P Ferguson

Clerk - S Asquith

Residents' Forum

No residents attended this part of the meeting.

1 Apologies for absence:

Cllr Fry (ELDC) sent his apologies.

2 Declarations of interest in any items on this Agenda:

None.

3 To agree the Minutes of the Meeting held on 12 September 2018:

The Minutes were agreed as a correct record and duly signed by the Chair.

4 Matters arising from the Minutes held on 12 September 2018:

As yet no work had been undertaken to clear the footpaths of weeds and encroaching grass although South Willingham should have been added to the schedule of works.

Action: Clerk to monitor.

Following repeated emails to the new auditors, the Clerk had received the following email from them:

Thank you for your email. Your Council exempted itself from our review for 2017/18 by submitting a copy of the exemption certificate that it had approved; thus we have not undertaken a review and have no external auditor report or certificate to issue. You will hear from us again next Spring regarding the 2018/19 arrangements.

Apologies that the team member who replied to your earlier emails had not realised that South Willingham PC is an exempt authority this year.

It was felt that a formal notice was required from the auditors in order to complete SWPC records. **Action:** Clerk to request a formal document confirming the above and is to find out if a return is expected next year should we self-exempt again.

A cheque had been paid to Market Rasen Racecourse for £10 for the noticeboard.

The Clerk had ascertained by phone that the new bank mandate had been acknowledged by HSBC, with the new signatories listed, and was in operation despite having received no written communication from the bank to confirm receipt.

Following the last meeting it was confirmed that responsibility for the bus shelter lies with the Parish Council.

Cllr Elliott had put himself forward as the community contact for Egdon Resources (re Biscathorpe drilling). Councillors discussed the upcoming meeting to be held in the parish hall the following Monday by Lincolnshire Protectors, who had leafleted the village. It was agreed that exploratory works to date had already been approved by the relevant authorities and that it was too late for any parish council representation, however, should any applications to develop the site further be made, SWPC would put forward any opinions from residents and/or councillors.

5 Financial matters.

The financial report, alongside the latest bank statement, was circulated and approved.

Following the decision to remunerate the Clerk, made at the previous meeting, the Clerk submitted a time sheet for examination. Payment to the Clerk was postponed until payroll is established.

The Clerk confirmed that the precept should be set at the January meeting and ELDC informed by 21st January 2019.

6 Councillor vacancies:

The situation had not changed and Cllr Elliott wished to highlight that any new councillors would be very welcome to join.

7 Councillor roles and responsibilities:

The ELDC template was completed at the meeting and is appended to this set of minutes.

8 Risk management:

No incidents had been reported.

Cllr M Ferguson reported that the new plaque for the post box, with the right collection time on it, was in the post.

Cllr M Ferguson is in the process of reporting the newly-appeared potholes in the Barkwith Road.

9 Future use of the phone box:

It had been agreed at a previous meeting to use the phone box for a village history display and information point. The history society had been contacted for their input. Cllr P Ferguson had received an initial quote of c£300 for an electrical connection in order to put an audio-visual display in the phone box. The budget for phone box maintenance stands at £200. The electrician would also be asked to check the light.

In his email, Cllr Fry had reminded the Parish Council that time was running out for the ELDC grant application, as discussed at the previous meeting. Cllr P Ferguson said he had this in hand, along with the Tesco grant, details of which had been circulated via email, and Lincolnshire Heritage, who have Lottery money available. It was thought that the parish hall fund, external grants and monies from the SWPC 2019/20 precept were possible sources of funding for the phone box adaptation and the planting of flowers around the village. The planting of flowers at the pinfold site at the Barkwith Road entrance to the village was thought to be a good idea.

Action: Cllr P Ferguson is to put forward a single costed proposal for getting the phone box up and running as a local history and information point and for the planting of flowers at the entry points to the village.

10 Planning matters:

Tree felling at Meadow Rise garnered no objections.

The retrospective site security application for the Biscathorpe drilling site was understood to be for the comfort of security personnel appointed in case of any local protest, as requested by the Police. There was no objection.

11 Correspondence:

Correspondence previously circulated by the Clerk related to the following:

- flyer for a safeguarding event
- Armed Forces funding, bid-writing training
- winter salt availability
- Wolds AONB plan
- local business webinar
- first aid training available
- emergency text system

It was agreed to obtain a one tonne bag of salt from ELDC. Cllr Elliott agreed to act as 'snow warden' and would store the salt at his address.

Action: Clerk to reply to email with map and details as requested.

The meeting agreed that Claire Harrison, as the local Neighbourhood Watch contact, and Cllr P Ferguson, who receives police updates, supplied sufficient cover for any local emergency situations so the Fire and Rescue system was not relevant.

Cllr Elliott had been contacted by Nigel Spencer to request £300 towards access to a newspaper archive website to enable the history group to research village history. The meeting agreed to consider a donation when setting the budget for the coming financial year.

12 Parish Council initiatives:

It was agreed that the phone box and flower planting would appear on the agenda under this item in future.

13 Items for next agenda:

Budget 2019/20

Date of meetings 2019/20

14 Date of Next Meeting:

Wednesday 16 January 2019 at 7 pm

Meeting closed at 8.10 pm

Signed:

Date:

Chairman