

DRAFT MINUTES
SOUTH WILLINGHAM PARISH COUNCIL MEETING
WEDNESDAY 27 MARCH 2019

Present:

Cllr D Challender

Cllr P Elliott (Chair)

Cllr M Ferguson

Cllr P Ferguson

Clerk - S Asquith

Residents' Forum

No residents attended this part of the meeting.

1 Apologies for absence:

Cllr M Edmundson was on holiday.

Cllr Fry (ELDC)

Cllr Bradbury (LCC)

2 Declarations of interest in any items on this Agenda:

None.

3 To agree the Minutes of the Meeting held on 15 January 2019:

The Minutes were agreed as a correct record and duly signed by the Chair.

4 Matters arising from the Minutes held on 15 January 2019:

The Clerk again requested a formal document confirming acceptance of this year's submission but was informed by the auditor that they would not be issuing any document as SWPC had self-exempted and they had not done any work on the submission.

The meeting decided to cancel the cheque given to Market Rasen Racecourse for £10 towards the noticeboard as they had not cashed it and it was out of date.

The meeting agreed that the Clerk should maintain a time sheet of work carried out for SWPC and submit invoices accordingly.

The Clerk had informed ELDC of the required precept (£600) in a timely manner.

Cllr Elliott provided the meeting with the BT phone box agreement of sale which the Clerk was asked to file. No certificate of condition was to be issued as it was a 'goods sold as seen' arrangement.

The Clerk had put a notice into the bus shelter regarding the formation of a phone box project group and had had interest from the following people: Paul Fuller, Raea and Simon Pettit, Roland Asquith, Deborah Challender, Paul and Maureen Ferguson. The Clerk would call a project group meeting in the next few weeks.

Action: Clerk to get the phone box project group off the ground.

5 Financial matters.

The financial report, alongside the latest bank statement, was circulated and approved. The difference between the bank balance and the balance reported was accounted for by the payment to the Clerk that was yet to be encashed.

A cheque for £173.33 was approved and signed as a year-end payment to the Clerk.

6 Budget 2019/20

Although the budget had been agreed at the last meeting an updated version was circulated with the opening balance as of the meeting date. 'General reserves' was a 'buffer' amount agreed with ELDC for any unforeseen expenditure. Cllr Elliott explained that this could be amended by request at the year end. The budget could be amended at any point during the year. It was agreed to put '2020/21 general reserves' onto the next agenda. **Action:** Clerk to note.

Cllr Ferguson reminded the meeting that SWPC was expected to receive £1000 from the Tesco community bid to be spent on village improvements around the village centre, including on the phone box. The outcome of the in-store voting should be known by early May, with any monies coming through by the end of May.

Cllr Ferguson explained that the £700 budgeted for village improvements was made up from the £300 grant from ELDC and a £400 donation from SWPC.

The meeting was comfortable with the amount of 'projected surplus' shown in the budget.

7 Councillor elections:

Most councillors had completed forms for re-election.

8 Permissive footpaths:

Cllr Elliott had received a letter from the land agents relating to the permissive footpaths within South Willingham owned by the Heneage Estate. These were to continue to be made available provided the conditions of use were adhered to (no horses, no cycling, no motorised vehicles; dogs to be on lead; dog fouling to be cleared up). SWPC was to be in charge of signage. The letter of acceptance of the

terms was signed in the meeting. **Action:** Cllr Elliott would put the relevant information into the bus shelter after wording had been approved by the land agents.

9 Risk management:

No incidents had been reported.

Following enquiries it appeared that there was outstanding electrical work required in order to bring the phone box up to current regulations. The meeting accepted that the risk was minimal and that works could await funding from the Tesco bid.

10 Planning matters:

Codlins Cottage – reduction in height of a tree by 2 meters: no objection

Churchyard – tree work (previously circulated): no objection

Egdon Resources had sent a newsletter explaining that their drilling operation at Biscathorpe had not found the required resources and had been capped off and all works removed but that they were exploring further permission to drill from a side access.

11 Parish Council initiatives:

Village scenic improvement:

Quotes were being obtained for wood to make planters. Dennis Washer had kindly agreed to make them up for free. Planting was still under discussion but it was expected that it would be carried out by volunteers rather than by the garden designer.

Phone box:

See above.

CCTV:

Following a spate of shed break-ins the Police attended a village coffee morning and CCTV was discussed with those attending who, Cllr P Ferguson reported, seemed quite positive about the idea. It was envisaged that a camera could be set up to cover the three roads at the centre of the village. Cllr Ferguson said that for any system to be worthwhile it would need to be connected to a central monitoring service. He was aware that ELDC ran the CCTV Partnership. He felt that the District Council might have funding and it was suggested he approach Cllr Fry. Cllr Elliott was aware of system in Holton le Clay. Cllr P Ferguson agreed to lead on the project. **Action:** Cllr P Ferguson to explore CCTV for the village.

Cllr Elliott confirmed that SWPC had the powers to borrow funds against the following year's budget.

The pinfold had been discussed as a possible area for village improvement at a previous meeting but Cllr P Ferguson had not been able to locate any pictures of its original appearance. The history group had been asked to research this.

Village Tidy Up:

Cllr Elliott reported that the turn out had been poor. It was thought that this could have been due to late signage, holding it on a Saturday instead of a Sunday and that people thought the area was already pretty tidy. Several people from the village were known to carry out their own litter-picking on a regular basis.

12 Correspondence:

The Clerk had received information on a change of insurance administrator.

13 Items for next agenda:

Annual Parish Meeting – separate agenda
Cheques for all agreed expenditure
Year-end consolidation
General reserves 2020/21

14 Date of Next Meetings:

All 2019/20 meetings were confirmed at per proposed dates apart from the meeting on 10 July 2019 which was changed to 17 July instead.

Next meeting: Annual Parish Meeting Wednesday 8 May 2019 at 7 pm followed by the Parish Council Meeting.

Meeting closed at 8.10 pm

Signed:

Date:

Chairman: