

DRAFT MINUTES
SOUTH WILLINGHAM PARISH COUNCIL MEETING
WEDNESDAY 13 NOVEMBER 2019

Present:

Cllr P Elliott (Chair)

Cllr D Challender

Cllr M Ferguson

Cllr P Ferguson

Clerk - S Asquith

Mr M Edmundson

Residents' Forum:

There were no attendees.

1 Apologies for absence:

Cllr P Bradwell

Cllr R Fry

2 Declarations of interest in any items on this Agenda:

None.

3 To agree the Minutes of the Parish Council Meeting held on 18 Sept 2019:

The Minutes were agreed as a correct record and duly signed by the Chair.

4 Matters arising from the Parish Council Meeting held on 18 Sept 2019:

The clerk had amended the financial statement.

Cllr P Ferguson had completed the forms to apply for a further improvement grant from ELDC and had heard that he had been successful but that the amount had not yet been confirmed. He had applied for £200.

The clerk confirmed that Cllr P Ferguson had been successful in his application to become a LALC county representative.

The Clerk had prepared the paperwork for Mr Edmundson's co-option.

5 Financial matters:

The financial report, alongside the latest bank statement, was circulated and approved.

The Clerk's timesheet was circulated and approved and a cheque was made out and signed for £140 to cover the period being claimed: April to October 2019.

The Chair commented that the current format of the financial statement was not reflecting clearly the additional transactions resulting from the number of village initiatives on the go and said he would look to improve it. **Action: Cllr P Elliott.**

6 Co-option of Mr Marcus Edmundson

Mr Edmundson, previously a councillor of many years' standing, was unanimously co-opted by the meeting to rejoin as a councillor. The Clerk is to send confirmatory paperwork to ELDC. **Action: Clerk.**

7 Trees along Donington Road:

Cllr Elliott had written back to Christopher Heneage to confirm the view of the Parish Council regarding the felling of trees along the Donington Road. In Cllr Bradwell's email apologising for missing the parish council meeting she had requested an update on the tree issue. **Action: Clerk to contact Cllr Bradwell.**

8 Chronicle newsletter:

Cllr P Ferguson had provided an update to the Chronicle. He was not sure whether this had missed the publication deadline.

9 Village welcome letter:

Cllr Challenger circulated a draft village welcome letter which the meeting agreed was on the right lines. Some amendments and suggestions were made and she was asked to bring an updated version to the next meeting. **Action: Cllr Challenger**

10 Risk management:

Nothing to note.

11 Planning matters:

None received.

12 Parish Council initiatives:

Village scenic improvement:

Cllr P Ferguson had oiled the planters and coated the insides with pitch. Further ground preparation work was required at the sites. He would not be contacting the gardener for plants until nearer the time for planting.

The village hall widow boxes were in the process of being made and the new occupants of Woodbine Cottage said they were not averse to having planters on the grass that they tend by the village bench.

Phone box:

The working party had met and further discussion of the display was had. They thought it would be nice if the display was not static but changed through the year to reflect events or points of interest such as WW1 and the local railway. Maps of the village in different eras were discussed. The panelling is to be done and leaflet holders are being sought. It was agreed that Christmas lights would be put in.

CCTV:

A project for 2020/21. With fibre broadband in the village in theory a more advanced system could be installed which connected to a central monitored service.

Other:

Cllr P Ferguson had been successful in applying for an ELDC grant for village initiatives use and confirmed that this could cover such things as weed spraying equipment and COSHH training, and possible watering equipment that could be transported in a car to water the planters. The amount was yet to be confirmed but £200 had been applied for.

13 Correspondence:

None received.

14 Items for next agenda:

Village welcome letter.

15 Date of Next Meeting:

Wednesday 15 January 2020 at 7 pm.

The meeting closed at 7.50 pm

Signed:

Date:

Chairman: