

DRAFT MINUTES
SOUTH WILLINGHAM PARISH COUNCIL MEETING
WEDNESDAY 18 SEPTEMBER 2019

Present:

Cllr P Elliott (Chair)

Cllr D Challender

Cllr M Ferguson

Cllr P Ferguson

Clerk - S Asquith

Cllr R Fry – ELDC

M Edmundson - Observer

Residents' Forum:

There were no attendees.

1 Apologies for absence:

Cllr P Bradwell.

2 Declarations of interest in any items on this Agenda:

None.

3 To agree the Minutes of the Parish Council Meeting held on 24 July 2019:

The Minutes were agreed as a correct record and duly signed by the Chair who countersigned a typing error on page 3 which should read 'planting' not 'planning'.

4 Matters arising from the Parish Council Meeting held on 24 July 2019:

Cllr P Elliott had received notification from the Heneage Estate that the footpath signs were adequate and needed no further action.

The Clerk had amended the financial report as requested.

The Clerk had sent the cheque to ELDC for the cost of the parish council election.

The Clerk had confirmed with ELDC that planning applications could be sent via email to the Clerk and Chair.

The Chair had contacted Paul Fuller regarding a village welcome letter and had circulated the response.

The Chair had contacted Nigel Spencer regarding the provision of regular updates from the Parish Council to the Chronicle and had circulated the response.

The Clerk had contacted Cllr Bradwell who was in liaison with a new highways officer regarding path clearance in the village. The meeting noted that there had been some official weed spraying along the pavement on the Benniworth Road.

5 Financial matters:

The financial report, alongside the latest bank statement, was circulated and approved. As payments were now being made against the allocated funding for the village initiatives these would be shown in the expenditure column. **Action:** Clerk to amend.

To reiterate, as there would be more cheques being written out for the village initiatives the meeting had agreed that cheques could be signed outside of the meeting cycle as long as they were approved at the following meeting.

The invoice had not yet been received for the phone box electrics as supporting paperwork from the contractor was required.

6 Trees along Donington Road:

Further to previous correspondence with Christopher Heneage, the Chair had been contacted regarding the removal of trees on the Donington Road, as per the original plan discussed at the meeting of 27 September 2017. Trees were to be removed to final spacing, leaving specimen trees. The meeting discussed the possibility of seeking funding to plant specimen trees should it be deemed that the gaps left after clearance be too wide. The meeting agreed to support the request to undertake the work as long as it is in accordance with the original plan. **Action:** Cllr Elliott to write to confirm the view of the Parish Council.

7 Chronicle newsletter:

As per Matters Arising above, it was agreed that the Parish Council would provide an update of its activities to the editor of the Chronicle. **Action:** Cllrs P and M Ferguson to provide an update on a regular basis.

8 Village welcome letter:

Cllr Challender agreed to take the lead on putting together a welcome letter for new residents. She would also enquire about possible vouchers/discounts for local facilities and arrange a discount on attendance at a village event. **Action:** Cllr Challender to draft a village welcome letter.

9 Risk management:

Cllr P Ferguson reported that the phone box electrics had been upgraded.

Cllr P Ferguson reported that the bench at the Pinfold might need to be removed in order to place the flower planter in position. The village seat was in good condition.

10 Planning matters:

The application for tree removal at the Manor House raised no objections. Mr M Edmundson commented that tree preservation orders did not apply.

11 Parish Council initiatives:

Village scenic improvement:

Cllr P Ferguson was in the process of preparing the ground for placement of the planters, with village help. Weed suppressant sheeting would be fixed underneath the planters and preservative would be put on the troughs. He aimed for this work to be completed by the end of the month. When the planters were in situ, he would approach the garden designer for advice. Dave Nutten had expressed concern about who would maintain the planters and suggested taking out a maintenance contract with a gardener. Cllr P Ferguson said that he felt that residents would be able to 'adopt' a planter to help tend them and would put this request out shortly.

Phone box:

Now that the electrics had been done the Clerk, as convenor of the phone box working party, would arrange the next meeting to start boarding the back. All grant money was to be spent by the end of March. **Action:** Clerk to contact working party.

CCTV:

The meeting had decided that this initiative would be held over to next year. Cllr P Ferguson had contacted a local firm for a possible quote but had not chased it up as the initiative was on hold.

Cllr Fry informed the meeting that a further £200 grant was available until the end of March for village initiatives and confirmed that this could cover such things as weed spraying equipment and COSHH training, and possible watering equipment that could be transported in a car to water the planters. **Action:** Cllr P Ferguson would look over the forms and complete them where relevant.

12 Correspondence:

Following earlier phone box usage discussions about fundraising done in South Willingham towards a possible defibrillator the Clerk had heard from LIVES explaining that the funds raised were to purchase a LIVES responder kit and train someone from the village to be a LIVES responder. This had been done and, on retirement of the volunteers, the kit had been re-absorbed into the charity as per the original agreement. Sharing of the Benniworth defibrillator was not possible owing to it being more than 500m away, however LIVES assured the Parish Council that there was first responder coverage for the village.

Details of the Lincolnshire Association of Local Councils AGM were circulated. Cllr P Ferguson offered to put himself forward as a LALC county representative. The meeting agreed his nomination. **Action:** Clerk to complete the form on Cllr P Ferguson's behalf.

13 Items for next agenda:

The Chair asked if Mr Edmundson would like to be co-opted onto the Parish Council at the next meeting and he said he would. **Action:** Clerk to complete the paperwork.

- Co-option of Mr Edmundson
- Newsletter content
- Village welcome letter

14 Date of Next Meeting:

Wednesday 13 November 2019 at 7 pm.

The meeting closed at 7.55 pm

Signed:

Date:

Chairman: