

DRAFT MINUTES
SOUTH WILLINGHAM PARISH COUNCIL
MEETING
MONDAY 21 SEPTEMBER 2020

Present:

Cllr P Elliott (Chair)

Cllr D Challender

Cllr P Ferguson

Clerk - S Asquith

Residents' Forum:

No residents attended and no issues had been submitted via email.

1 Apologies for absence:

Cllr M Edmundson – self-isolating

Cllr M Ferguson – for health reasons

Cllr R Fry (ELDC)

2 Declarations of interest in any items on this agenda:

None.

3 To agree the Minutes of the meeting held on 15 July 2020

The minutes were agreed as a true record and were duly signed by the Chair.

4 Matters arising from the meeting held on 15 July 2020

The Chair's signed declaration of acceptance of office was returned. The vice-Chair's is to be returned shortly.

All financial requirements for audit had been met by the Clerk.

5 Financial matters

The financial report and bank statement were circulated and approved.

The meeting recalled that the money put aside for the bus shelter was for the improvement of the notice boards.

The following cheques were approved: £250 to Jo Rouston for plants for the planters; £6 to the Clerk for stationery (signed at the meeting).

6 Chronicle village newsletter

The meeting said that it would be a shame if the newsletter did not appear in the future due to editorial differences over this edition.

Cllr Challender said that she had delivered the village 'welcome' newsletter to the latest new residents.

7 Risk management (standing item)

No issues were raised.

The Chair circulated a risk assessment relating to the holding of the meeting.

8 Planning matters

None had been received.

9 Parish Council initiatives

Planters:

Cllr P Ferguson obtained agreement from the meeting to approach Jo Rouston to see if she needed further funds to prepare the planters for autumn now that plant availability might have improved. **Action: Cllr P Ferguson**

Cllr P Ferguson was looking for volunteers to help keep the planters watered. He said this was not an onerous task.

Phone box:

The occupants of Woodbine Cottage had expressed an interest in helping with the phone box project group. They suggested they might paint it and would do some planting around it. This was welcomed. Shirley Asquith said that the back boarding was in the process of being done and she would liaise with Cllr P Ferguson regarding an interim finish. Cllr P Ferguson said that he would encourage the history group to think of a possible display. The light is still not working properly and Cllr P Ferguson said he would follow this up with the electricians who fitted it. **Action: Cllr P Ferguson in liaison with Shirley Asquith.**

10 Correspondence

The Clerk had received the LALC annual report in both hard copy and via email. She would forward this to anyone interested in seeing it.

11 Items for next agenda

No additional items.

12 Date of next meeting

Wednesday 18 November 2020

The meeting closed at 7.50

Signed:

Date:

Chairman: