

DRAFT MINUTES
SOUTH WILLINGHAM PARISH COUNCIL MEETING
WEDNESDAY 26 MAY 2021

Present:

Cllr P Elliott (Chair)

Cllr D Challenger

Cllr M Edmundson

Cllr M Ferguson

Cllr P Ferguson (acting Clerk)

Cllr Fry (ELDC)

Ms Josie Pederson

Residents' Forum

The Annual Parish Meeting took place in advance of this meeting and was unattended by residents.

1 Apologies for absence:

Cllr Bradbury (LCC) – unable to attend

S Asquith (Clerk) - unwell

2 Declarations of interest in any items on this Agenda:

None.

3 Election of Chair 2021/22:

Cllr Elliott was nominated as Chair by Cllr M Ferguson and seconded by Cllr D Challenger.

4 To receive the Chair's Declaration of Acceptance of Office:

The declaration was completed and signed by the Chair and Cllr P Ferguson.

5 Election of Vice-Chair 2021/22:

Cllr Challenger was nominated as Vice-Chair by Cllr P Ferguson and seconded by Cllr P Elliott.

6 To receive the Vice-Chair's Declaration of Acceptance of Office:

The declaration was completed and signed by the Vice-Chair and Cllr Elliott.

7 Co-option of Josie Pedersen

Cllr P Ferguson proposed the co-option of Josie Petersen to the Parish Council, seconded by Cllr Elliott and this was approved by the meeting. Ms Pedersen completed and signed the Disclosable Pecuniary Interests form. She remained at the meeting.

8 Vacancies:

Two vacancies remain and councillors said there were doing their best to encourage new candidates. The meeting welcomed Ms Pedersen as a new councillor.

9 To agree the Minutes of the Meeting held on 17 March 2021:

The Minutes were agreed as a correct record and duly signed by the Chair.

10. Matters arising from the Minutes held on 17 March 2021:

The Parish Council responses to the Biscathorpe oil drilling application had been submitted to ELDC, the County Council and the MP.

It was felt that the dog-fouling situation had improved without the need for temporary signs.

The Village Tidy-up took place as planned with a good turn-out and several bags of litter collected.

Cllr Elliott contacted Cllr Bradwell with areas of work in the village and to ask her to try to speed up a council response.

Shirley Asquith contacted Alan Bray who suggested that a framed photograph of Harold with his family would be appreciated as a way of marking his 100th birthday. This was organised and presented to him. There is a photo of the occasion for the next village newsletter.

Cllr P Elliott is considering how the footpath signs can be repaired. Shirley Asquith has asked the art group if they would like to create a village map with the footpaths marked on it for display in the phone box and has shared with them an example created by Kirkby on Bain.

11 Financial matters:

- i) Annual Return 2020/21 Annual Governance Statement

The completed forms were circulated and approved. This included the certificate of exemption.

ii) Annual Return 2020/21 Statement of Account

The completed forms were circulated and approved.

iii) Presentation of financial report

The financial report, alongside the latest bank statement, was circulated and approved.

iv) General reserves 2020/21

Cllr Elliott proposed that the policy to maintain general reserves at 50% of the level of the precept be maintained ie £450. This was agreed.

v) Payment of insurance premium £144.59

Cheque signed and countersigned.

vi) Payment of LALC membership £70.48

Cheque signed and countersigned.

vii) Payment of Parish Hall donation £50

Cheque signed and countersigned.

viii) Payment to churchyard maintenance £50

Cheque signed and countersigned.

ix) Payment of LIVES donation £50

Cheque signed and countersigned.

x) Payment of contribution to village website £73.50

Cheque signed and countersigned.

xi) Payment of contribution to British Newspaper Archive (history group) via Cllr M Ferguson £35.98

Cheque signed and countersigned.

xii) Payment to church clock maintenance £50

Cheque signed and countersigned.

xiii) Payment to Clerk for Harold Bray presentation photo.

Cheque signed and countersigned.

Action: Clerk to deliver all the above cheques.

12 Risk Management:

Cllr Bradwell had requested a list of jobs that could be done in the village by a council working group, such as clearing footpaths and drains. A list was provided but to date no work has been done despite being advised it would be started in March/April. The footpaths are in a poor condition and overgrown in many places. **Action:** Clerk will contact Cllr Bradwell.

The severely potholed and eroded highway at the Barkwith Road end of the village has not been attended to either. **Action:** Cllr Elliott will contact Highways to see if anything can be done on this soon.

13 Planning matters:

None received.

14 Village Initiatives:

Cllr P Elliott informed the meeting that the community orchard trees he had applied for had been delivered. With the help of Cllr P Ferguson, Shirley Asquith and Roland Asquith these had been planted. He reported that the trees were doing well despite the dry spell suffered immediately after planting.

Cllr P Ferguson will look into pricing up a bike rack next to the bus shelter after the solar panel light has been installed.

15 Correspondence:

The Clerk had received an email from ELDC listing the grants available. Cllr P Ferguson will review any that might be relevant. **Action: Cllr P Ferguson**

16 Items for next agenda:

Roles and responsibilities

17 Date of Next Meeting:

Wednesday 14 July 2021, 6.50 pm

Meeting closed at 8.00 pm

Signed:

Date:

Chairman: