

DRAFT MINUTES
SOUTH WILLINGHAM PARISH COUNCIL ANNUAL MEETING
WEDNESDAY 17 MAY 2023

Present:

Cllr V Edmundson (Chair)

Cllr F Christie

Cllr M Edmundson

Cllr R Granger

Cllr K Marsh

Cllr J Pedersen

Shirley Asquith (Clerk)

Residents' Forum

The Annual Parish Meeting took place in advance of this meeting.

1 Apologies for absence:

Cllr Fry (ELDC)

2 Declarations of interest in any items on this Agenda:

None.

3 Election of Chair 2023/4:

Cllr V Edmundson agreed to stand if proposed. Cllr Christie made the nomination and Cllr Pedersen seconded it. Cllr V Edmundson is duly elected as Chair.

4 To receive the Chair's Declaration of Acceptance of Office:

The declaration was completed and signed by Cllr V Edmundson.

5 Election of Vice-Chair 2022/3:

The meeting agreed not to elect a vice-chair.

6 To receive the Vice-Chair's Declaration of Acceptance of Office:

The meeting agreed not to elect a vice-chair.

7 Co-option of New Councillors:

There were no nominations.

8 Vacancies:

One vacancy remains and councillors will endeavour to encourage residents to apply.

9 To agree the minutes of the meeting held on 15 March 2023:

The Minutes were agreed as an accurate record and were duly signed by the Chair.

10. Matters arising from the minutes held on 15 March 2023:

Regarding the increase of dog mess in the village it is thought that the culprit has been identified and, when confirmed, they will be approached to request that they pick up after their dog. The meeting was not keen to add additional litter or dog bins owing to the impact on the appearance of the village and the cost. It was felt that people who don't pick up will not be more likely to do so even if bins were installed. The clerk had approached the local B & B who said they had their own dog poo bin that guests knew they could use along with the bin by the bus shelter.

The Clerk had contacted Cllr Bradwell regarding the uneven surface of the pavements following the Council's scraping of weeds but has received no response. The issue has been reported on Fix My Street who are looking into it.

Cllr Christie's contact to possibly set up a new server for dedicated email addresses is unable to do it.

The parish council election was uncontested. Thanks go to Cllr V Edmundson for returning the forms to East Lindsey in person.

The litter pick was successful although ELDC did not drop off any bags or pickers until after the event but they did collect the rubbish promptly.

11 Financial matters:

i) Certificate of Exemption 2022/23

The completed form was circulated and approved.

ii) Annual Return 2022/23 Annual Governance Statement

The completed form was circulated and approved.

iii) Annual Return 2022/23 Statement of Account

The completed form was circulated and approved.

iv) Annual Internal Audit Report.

The completed forms were circulated and approved.

v) Presentation of financial report.

The financial report, alongside the latest bank statement, was circulated and approved.

vi) Acceptance of amended proposed budget 2023/24

The budget had been amended in order to make funds available for the bus stop repair. This was accepted.

vii) General reserves 2023/24

The proposal that the policy to maintain general reserves at 50% of the level of the precept was agreed.

viii) Payment of insurance premium £144.59

Cheque signed and countersigned.

ix) Payment of LALC membership £72.19

Cheque signed and countersigned.

x) Payment parish hall donation £50

Cheque signed and countersigned.

xi) Payment of LIVES donation £50

Cheque signed and countersigned.

xii) Payment of contribution to village website £70.00

Cheque signed and countersigned.

xiii) Payment to churchyard maintenance £50.

Cheque signed and countersigned.

Action: Clerk to deliver all the above cheques.

12 Allocation of roles and responsibilities

This was deferred to the following meeting in case the vacancy is filled.

13 Speeding in the village

This issue may be resolved as the suspected offender may no longer be in the area. There was a report of a motor biker regularly speeding through the village in the evening.

14 Defibrillator

The Chair reported that the parish hall committee was very keen on siting a defibrillator in the village phone box. This issue has been discussed several times by the parish council which had decided against the purchase of a defibrillator owing to practical issues of actually getting to it and using it. Cllr Marsh said that she could possibly source some equipment and would look into it. **Action: Cllr Marsh**

15 Heneage Estate Bike Track (standing item)

It was noted that there is a cycling event in Hainton on 10/11th June. The entrance is on the bend near the pub where there will be camping. It appears that only two tickets have so far been sold. The meeting commented that this was the ideal site with the pub facilities already in place and queried why it was not proposed as the original location.

16 Risk management (standing item)

The new bench is in place and when the weather is drier Cllrs Christie and Granger will secure it to the ground more firmly. **Action: Cllrs Granger & Christie.**

Despite the Clerk's best efforts she has been unable to find anyone to take on the repair of the bus shelter. There was discussion of a working party to tackle it. Cllr Marsh said she would contact her builder to see if he would be prepared to look at it. **Action: Cllr Marsh.**

17 Planning matters:

The Clerk had circulated the application to build a new house on the old farmyard in Church Lane. The meeting could see no objection as long as valuable trees were not lost.

18 Parish Council initiatives:

The Clerk had contacted the ELDC Pride team regarding the bus shelter and the painting of the white boarding on Donington Road and Station Road. They were not able to help with either. However, the Clerk had contacted Fix My Street and they were assessing the request regarding the boards.

The Chair offered to provide some plants to cheer up the planters at the approaches to the village. All were asked for any plants that they could donate.

19 Correspondence:

The Clerk had circulated the opportunity to join the LALC council.

20 Items for next agenda:

Roles and responsibilities.

Change of meeting dates.

21 Date of Next Meeting (AMENDED):

Thursday 13 July 2023, 6.50 pm

Meeting closed at 8.30 pm

Signed:

Date:

Chairman: